

**FILED**

**DEC 06 2018**

BEFORE THE PUBLIC SERVICE COMMISSION  
OF THE STATE OF MISSISSIPPI

**MISS. PUBLIC SERVICE  
COMMISSION**

CITY OF SALTILLO

DOCKET NO. 2018-AD-117

IN RE: INVESTIGATION OF WATER QUALITY ISSUES IN THE CITY OF  
SALTILLO

**REQUEST FOR PROPOSALS FOR AUDITORS**

COMES NOW the Mississippi Public Service Commission ("Commission"), pursuant to *Miss. Code Ann. § 77-3-46*, issues this Request for Proposals for Auditors.

**SCOPE OF WORK**

Pursuant to *Miss. Code Ann. § 77-3-46*, the Commission requests proposals from qualified, independent firms to examine the efficiency and effectiveness of management decisions made by the City of Saltillo ("Saltillo") with regard to whether the city should serve customers using river water or well water and render an opinion as to whether Saltillo is operating under "prudent and economical management" in reaching its conclusions on the issue.

**PROPOSALS**

All proposals submitted in response to this Request for Proposals must include, at a minimum, the following information:

1. The legal name of the firm(s) and the location of the firm's principal place of business;
2. A thorough Executive Summary of the Proposal;
3. Evidence of the firm's experience and abilities in the specified area directly related to the proposed service including, but not limited to, a list and supporting documentation reflecting the specific expertise and experience of the proposed auditor(s) in performing work in the relevant area;

4. The qualifications and experience of all persons who would be assigned to provide the required services;
5. A detailed description of how the service will be provided including, but not limited to, a description of major tasks and sub-tasks;
6. A Project schedule and details of how each task identified will be best accomplished;
7. Thorough and detailed pricing information;
8. Any available references for contracts of similar size and scope. Include the name of the organization, the length of the contract, a brief summary of the work, and the name and telephone number of a responsible contact person;
9. A statement verifying that the prospective auditor has/has not retained any person or agency on a percentage, commission or other contingent arrangement to secure this contract;
10. Written assurance that the auditor has not, within the last three years, performed a financial audit on behalf of Saltillo as well as a disclosure of any previous work by the auditor, auditing firm or individual auditors within the group, undertaken for Saltillo. A brief description of the work, the finding of the work, and a list of company participants shall be included. Discuss any conflicts of interest that may arise, if your proposal is accepted;
11. Any additional information that will aid in the evaluation of the response.

#### **EVALUATION OF PROPOSALS**

1. Responsiveness to all items set forth in this Request for Proposals;
2. Auditor's ability to provide the required services as reflected/evidenced by qualifications and experience;
3. Whether adequate personnel and other resources to perform the services are currently available or demonstrated to be made available at the time of contracting;

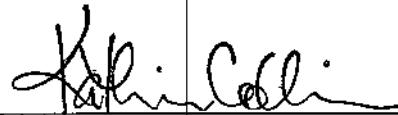
4. The overall detailed description of the proposed plan for performing the required services;
5. A record of past performance of similar work.

Interested individuals and/or companies must provide six (6) bound copies of a detailed Proposal stating their interest to serve as an auditor, qualifications, relevant prior experience, pricing, and selected project personnel. Proposals may be either mailed or hand-delivered to the Commission. All Proposals must be received by the Commission no later than December 28, 2018 at the following address:

Mississippi Public Service Commission  
Attn: Katherine Collier, Executive Secretary  
501 N. West Street, Suite 201-A  
P.O. Box 1174  
Jackson, MS 39215-1174

All questions or comments should be directed to Katherine Collier, Executive Secretary at 601-961-5405 or Frank Farmer, General Counsel to the Commission, at 601-960-5821.

ISSUED this, the 6<sup>th</sup> day of December 2018.



Katherine Collier  
Executive Secretary

